

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
July 09, 2015

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 p.m. in the Multi-Purpose Room located at 201 W. Gray Street on the 9th day of July, 2015, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Members Keith Allen, Lea Greenleaf, Matthew Leal, Mike McIlvoy, and Chair Eddie Sims

ABSENT: Malaka Elyazgi, Joan Goth, and David Wilson

COMMITTEE LIAISONS: Robert Wasoski, FOP (absent)
Ryan Carter, OU (present)
IAFF (position vacant)

STAFF PRESENT: Suzanne Krohmer, Budget Manager
James Fullingim, Fire Chief
Jim Bailey, Deputy Fire Chief
Major Kevin Foster, NPD
Lt. Jamie Shattuck, NPD
Rick Knighton, Assistant City Attorney III
Sara Kaplan, Retail Marketing Coordinator
Charlie Thomas, Capital Projects Engineer

OTHERS PRESENT: Mayor Rosenthal
Luke Albert, guest of the Mayor
Roger Gallagher, Citizen

Item 2, being:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF JUNE 11, 2015.

Member McIlvoy moved that the Citizens Public Safety Oversight Committee minutes of June 11, 2015, be approved, which motion was duly seconded by Member Allen;

and the question being to approve the Citizens Public Safety Oversight Committee minutes of June 11, 2015, a vote was taken with the following result:

YEAS: Members Keith Allen, Lea Greenleaf, Matthew Leal, Mike McIlvoy, and Eddie Sims

NAYES:

None

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of June 11, 2015, are approved.

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ITEM 3, being:

MONTHLY UPDATES

Finance Report

Suzanne Krohmer presented the Monthly Detailed Finance Report. June 2015 figures reflect a \$175,000 expenditure to ISG Technology for additional video equipment. These are not the final audited numbers for FYE 15. Period 13 will have the final figures. Member Greenleaf asked about several line items on the budget and Suzanne Krohmer gave him the answers. Member Allen asked about replacement of vehicles and wanted to know if these replacements were paid from the PSST Fund and the answer is yes. Major Foster explained about the replacement of police vehicles and the Fleet ratings that are used. Chief Fullingim said major fire fleet will be replaced in the future from PSST Fund.

Fire Department

Chief Fullingim told the Committee there is a lot involved in FEMA reimbursement process. Rescue boats are on July 28th City Council agenda for approval. By the end of this summer, operators will be trained and the boats will be ready to go. There was a fire engine damaged on May 8th when a power pole fell on it and the claim has been turned into OG&E and they denied the claim. FEMA has been approached to help fund the truck. It will be fixed by September; an emergency appropriation was made to finance replacement. The truck will be sent back to manufacturer for the work that will make sure the warranties are in order which is approximately \$52,000. Truck will be transported on a flatbed truck.

The FYE 16 Budget includes funds for training which includes Fire Fighter Level II for entire department, we're currently at Fire Fighter Level 1; vehicle extrication class; 25 people will go to EMT Intermediate training on a volunteer basis; and 48 will be trained at EMT Intermediate level. This will allow faster/better response time and will provide enhanced level of care. The ladder truck will be ordered this fall and financed with sale of bonds. We're waiting for Council to approve contract.

In the fall the Fire Department would like to host this Committee at either Fire Station #8 or #9 and give a short overview of the Fire Department and look at the equipment.

Police Report

Lt. Shattuck made presentation. There were 376 Community Policing hours in June. Police Department is going through training for the new computer system that goes online next week.

Several of the COP hours were spent with the 18 kids that were in the Jr. Police Academy. Coffee with a Cop will be held Monday, July 13th at the Braum's on East Lindsey Street at 9:00 am. The 53rd Police Academy begins July 13th with 16 recruits in the class, two are female. Eleven are finishing their field training now. The new Records Management System (RMS) goes online Tuesday, July 14th, and this includes dispatch and records management system. Also Computer Aided Dispatch (CAD) and the mobile system went online on July 14th. There are new computers in the cars that will handle the new system. The Norman Pistol Shooting Team took part in a match recently and the State Pistol Shooting Contest will be held later this summer.

Lt. Shattuck was asked if the Police Department is at full strength and he said no but felt that they would close the gap soon. Member Allen asked if there were a lot of retirements coming up. Major Foster said no, he only knew of a couple.

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ITEM 4, being:

RCC CONSULTANTS, INC. (RADIO CONSULTANTS) REPORTS AND RADIO SYSTEM UPDATE

Lt. Shattuck reported that proposals from vendors were being reviewed, and it's hoped recommendation will be sent to Council in approximately a month. Chair Sims said RCC was the consultant for the bid package on Phase I, but didn't think we want to use RCC as the consultant for Phase II. Major Foster said Police Department has some concerns with RCC. Member Greenleaf said make sure it's done right since there's a lot of money involved.

Member Allen wanted to know if the City is having trouble retaining and/or recruiting officers. Major Foster said it takes time to train and we should be back to normal after these 16 recruits get on board. It's hard to retain but he thinks it's the same everywhere. Mayor said recruitment is harder than retaining; turnover is very low in other departments in the City. Chair Sims asked if this class includes the SROs and Major Foster said yes.

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ITEM 5, being:

UPDATE ON MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF NORMAN AND NORMAN PUBLIC SCHOOL DISTRICT FOR THE SCHOOL RESOURCES OFFICER PROGRAM

Rick Knighton made the presentation. He said positions have been approved and budgeted on both sides. The City Manager is scheduled to meet with Dr. Siano, the Superintendent of Schools, in a couple of weeks and then Legal will draft the Memorandum of Understanding. Member Greenleaf wanted to know if portion of cost to be paid by the Norman School District has been determined yet and Rick Knighton said not yet. Major Foster told the Committee he could send them samples from other cities that the City will use as a base. Committee agreed with receiving copies. Chair Sims wanted to know how long it will take to get a draft. Rick Knighton said it was hard to say because the school District has to answer whether they will disband their own Police Department. Drafting shouldn't take very long; just depends on Norman Public Schools structure. Mayor said City has

agreement of providing SROs, just the details are being worked out. Dr. Siano and Steve Lewis are the main negotiators. Getting copies of other cities will be helpful. Member Allen said this is the first information we have received, didn't realize there were so many issues.

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ITEM 6, being:

UPDATE ON POLICE DEPARTMENT VIDEO CAMERA SYSTEM AND USE POLICIES AND HOUSE BILL 1037

Major Foster updated Committee on laws that apply to City and NPD. Member Greenleaf asked how he felt about the changes. Major Foster said he likes the bill better than the old one we had before and happy it was done on an emergency basis so that it takes effect immediately. Member Greenleaf said the amount of redaction is a concern. Major Foster said this will be difficult and shared a draft policy on body cameras and in-car systems. He told the Committee the big problem now is the equipment and system differences between other cities' policies and the company they have been dealing with. The vendor we had a contract with has been bought by another company and they recommended another vendor. We may have to terminate this contract we have because the vendor they recommended does not have the same quality of equipment and we don't want to go with them. He said it will be awhile before NPD has deployment of camera system. Chair Sims asked about interpretation of HB 1037 on issues. Major Foster said the bill will help us. Member Allen asked are these big changes and Major Foster said no.

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ITEM 7, being

DISCUSSION REGARDING TRAFFIC CONCERNS, CONSTRUCTION PROJECT SIGNAGE AND RELATED TRAFFIC ACCIDENTS

Sara Kaplan, Retail Marketing Coordinator, made presentation. She has been working with Public Works Department and the utilities companies working on the Lindsey Street project. Press releases are issued at least twice a week with progress report and forecast and working on marketing campaign. City posts when a street will be closed. A new website has been launched, Lindseystreetnorman.com, which has project scope and timeline updated. Chair Sims asked about OU football season and will streets be marked enough so there is no confusion. Sara Kaplan said yes, street should be open before students come back and first football game. Member Greenleaf cited lack of consistency between barriers used. Sara Kaplan said there are 6 different contractors on this job, citizens move barriers, and staff checks on barriers daily. Member Greenleaf said they had been more uniform now. Chair Sims said lowering speed limit on Lindsey helped. Sara Kaplan said yes, it has been lowered to 25 mph while construction is in progress. Member Allen asked about other roads and flooding closures. Sara Kaplan said the information is on the City website with road closure updates. Chair Sims said on Cedar Lane & 12th, he has encouraged and asked Patrol if barriers/markings do not make sense then call Streets to fix. Member Allen said citizens are frustrated because they call contact person listed and do not get any response. Call Action Line, its best option. Sara Kaplan said that we have fixed that by talking to staff and who is in charge of what.

ITEM 8, being:

DISCUSS PRELIMINARY DRAFT OF COMMITTEE'S ANNUAL REPORT

Member Greenleaf said he was concerned with information request being glossed over. Member Allen said he was concerned with overview of Emergency Operations Center and having 3 facilities which will make overhead expenses for the City. The Committee should have been more included on location choice for new EOC. Member Greenleaf said not to sound overreaching but still should look at PSST and where we're going. PSST Committee should have clear and concise answers. Member Leal said the MOU information was just given today after one year of asking for it. Member Greenleaf will propose language for concerns to be addressed. Chair Sims will not be present at the August meeting. He asked Major Foster if NPD was working on their revised 2015-2016 Work Plan for the Annual Report. He also asked about Goal 8, since the plan went from Goal 7 to Goal 9. Major Foster said he will bring updates forward. Member Allen asked him to bring copies of other cities' MOUs. Member Greenleaf said he had read something about the Academy and the PSST Committee at the Police gun range. Leadership Norman has been invited to be there in the spring. Chair Sims would like for this Committee to receive an invitation. Lt. Shattuck said Citizen Police Academy will be end of August. Member Allen said Lindsey Street information website is a good start and hope the City will expand on it. Major Foster said the Police keep a close watch over construction areas. There have been accidents by Buffalo Wild Wings and NPD is working with Public Works and Engineers to get better signage and better markings, reduction in speed limit, and traffic lights. Accidents are down in construction zones. Ryan Carter, OU Liaison, is concerned about move-in day for OU students and through traffic go to Highway 9 and then to Chautauqua. Member Greenleaf asked if storm water was all going into Walnut Creek. Mayor said no, going into Canadian River from Wylie Street.

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ITEM 9 being:

ESTABLISH AGENDA TOPICS FOR THE AUGUST 13TH MEETING

Consensus of the Committee to have the following items on the August agenda to be discussed:

- Discuss Annual Report
- Update on RCC Consultants and radio system
- Update on MOU between City of Norman and Norman Public Schools
- Update on police video camera system
- Update on traffic construction zone issues

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ITEM 10 being:

MISCELLANEOUS COMMENTS

Member McIlvoy wanted to know the difference between the DARE program and SRO program. Member Allen told him that DARE is a federal program and SRO is school security and the extra training is given to the School Resource Officers. OU Rush activities for sororities and fraternities are

August 3rd through 7th. Classes begin August 20th.
ITEM 11, being

ADJOURNMENT

Member Greenleaf moved that the Citizens Public Safety Oversight Committee meeting adjourn, which motion was duly seconded by Member Leal;

and the question being to adjourn the Citizens Public Safety Oversight Committee meeting, a vote was taken with the following results;

YEAS:	Members Keith Allen, Lea Greenleaf, Matthew Leal, Mike McIlvoy, and Eddie Sims
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NAYES:	None
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Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 5:29 pm.